

1989

Friedt School of Business and Entrepreneurship Block I-89 thru Block IV-89 Schedule of Classes

Nova University

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Schedule of Classes

**Friedt School of Business
and Entrepreneurship**

For Block I - 89
through Block IV - 89



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School and Program Update

by

Neuman F. Pollack, Dean



The development activities associated with capital campaign to raise additional funds to build our new campus home are progressing on schedule. I am gratified that so many important business and industry leaders are taking interest in the project as well as the programs of the Friedt School. As we move forward with plans for the building complex on campus we are being mindful of our traditional role in the design and delivery of quality programs for adult professionals that have become our hallmark. Indeed, a stronger campus presence for our programs will strengthen our ability to meet the emerging needs of our students and clientele organizations as never before. The buildings, and their constituent

parts - an Executive Conference Center, Business Information Center, Computer Labs, Seminar Rooms, Classrooms, Electronic Work Stations to name only some of the more prominent ones - will enable us to provide programs for field-based and campus-based students in a more productive environment than is now possible.

Equally gratifying is the support we are getting from alumni of our programs. This year a record number of graduates have contributed to the Annual Fund of the School. The funds donated will enable us to implement professional development activities for faculty and staff, introduce and upgrade technology in the learning process, and conduct our own research into the effectiveness of our programming. Our mission continues to be the advancement of professional development for individuals in business, government, and not-for-profit settings at the managerial and executive levels. Our philosophy is growth through the practical application of theory.

As the new year begins, Nova University enters its 25th year of service as an institution of higher learning. Nova is Fort Lauderdale based, but is not bound by time or location in its pursuit of its mission to provide educational opportunities along the continuum from the early childhood years into retirement. Our continued success is due in great measure to you, our students, and your families and sponsoring institutions for assisting you in pursuance of your goals in obtaining advanced education.

HAPPY HOLIDAYS!!

**Friedt School of Business and Entrepreneurship
Master's Programs**

Students are encouraged to contact an advisor if there is a need for assistance.

Programs	Director/Staff	Room	Telephone
	Neuman Pollack, Dean	1	475-7644
	Helen Williams	22	475-7644
Master's	Charles Blackwell, Director	17	475-7482
	Sonjua Bain	36	475-7689
	Norma Gardner	18	475-7302
	Michelle Grooms	10	475-7681
	Sandy Kramer	36	475-7079
	Lee Krosser	6	475-7683
	Marlene Kryvicky	41	475-7317
	Karren Perez	10	476-8915
	Judy Pheirim	11	475-7555
Accounting	Edward Becker, Director	4	476-8913
	Karen Herr	24	476-1947
	Brenda Pope	24	476-8973
Banking Institute	John Ford, Director	30	475-7480
	Admin Assistant	19	476-8934
Health Services Administration	Daniel Austin, Director	32	475-7475
	Karen Herr	24	476-1947
	Admin Assistant	25	475-7083
Special Programs	Robert Preziosi, Director	28	476-8912
Cluster Programs Development & Services	William Spade, Director	12	475-7647
	Marlene Kryvicky	41	475-7317
	Joseph Lehman	39	476-1949
	Claudia Santin	39	476-1948

Friedt School of Business and Entrepreneurship

ADVISEMENT

If you are not sure of your course registration requirements, please call or visit the master's program office for advisement. Cluster students should contact their cluster coordinators. Courses should be taken in sequence as listed in the master's catalog. Permission to go out of sequence must be obtained from the program director. Be sure you obtain course syllabi at the time of registration. ALL STUDENTS SHOULD READ THE NEW MASTER'S CATALOG AND BECOME FAMILIAR WITH PROGRAM POLICIES AND PROCEDURES. ALL NEW ON-CAMPUS STUDENTS MUST MAKE AN APPOINTMENT FOR ADVISEMENT BEFORE REGISTERING FOR CLASSES. Advisement appointments will be taken six weeks prior to the beginning of class. DEADLINE FOR NEW STUDENT APPLICATIONS IS TWO WEEKS PRIOR TO THE BEGINNING OF CLASS. Returning students should register for classes no less than one week before the start of Sequence I dates. Cluster students should contact their cluster coordinator concerning dates for registration - usually held the fifth weekend of each term.

REGISTRATION FEE

A registration fee of \$20 is required for each registration form processed by the University. Include this fee with your tuition and other applicable fees.

TUITION

Graduate tuition is \$585 per course.* Tuition for program prerequisite courses is \$510. Program prerequisite workshop tuition is \$170.00 per course. In certain circumstances students may satisfy the registration FULL PAYMENT policy by signing an official NOTE, which will obligate them to remit full payment within a period of time prescribed by the University. The circumstances, when deferred payment is possible, are as follows:

1. Students who have APPROVED bank or government LOANS or other forms of financial aid may obtain a deferment form allowing them to defer full payment until the loan or aid is actually disbursed.
2. Students who are eligible for TUITION REIMBURSEMENT from their EMPLOYER must submit a copy of their employer's educational assistance plan (one time), a letter verifying current employment (each term), a payment of a \$20.00 registration fee, a deferment fee of \$23.40 per course (\$46.80 per two courses) which is 1% per month for 4 months on the unpaid balance, and a signed promissory note.

Remember: Reimbursement means that the tuition is paid by the student at the time of registration and the employer pays the student (his employee). APPROVED deferred payment will be due one month after the term ends.

*Tuition and fees do not apply to Bankers Executive MBA Program.

Friedt School of Business and Entrepreneurship

REGISTRATION

Register in person or by submitting your completed registration form, tuition, and fees IN FULL to the Registrar's Office, Parker Building, Room 351. The Registrar's Office is open Monday through Thursday, 8:30 A.M. - 8:00 P.M.; Friday 8:30 A.M. - 7:00 P.M.; and Saturday, 8:30 A.M. - 1:00 P.M.

Mail your completed registration form, tuition, and fees IN FULL to the Registrar's Office, 3301 College Avenue, Fort Lauderdale, Florida 33314. On-campus students who have not received registration materials may request them by calling 475-7079. Cluster students will receive registration materials through their cluster coordinators.

Students must complete registration one week prior to Sequence I dates to avoid a late fee of \$15.00. Students registering on or after the first night of class incur a late fee of \$50.00. (See Registration Cutoffs)

REFUND POLICY

Refunds are made at the option of the University only for conditions beyond the student's control. Refunds must be requested in writing on the Change of Registration Form or Withdrawal Form. Requests are based on the date of the written request form. When granted, the tuition credit will be as follows: after the first weekend of classes - 75%, after the second weekend - 50%, then 0%.

WITHDRAWAL POLICY

Students may withdraw at any time before the fifth weekend of classes and may request a tuition refund by submitting a formal written request through the third weekend of classes. Refunds will be made solely at the option of Nova University and are based on the legitimacy of the reason for withdrawal. (See Refund Policy)

TEXTBOOKS

On-campus: Textbooks for all courses are available for purchase at:

Nova Books Inc., 6508 S.W. 39th Street, Davie, Florida 33314,
(305) 583-5860. Unix Name--NOVABOOK

Hours: 9:30 A.M. - 6:00 P.M. Mon-Fri
10:00 A.M. - 1:00 P.M. Sat

Off-campus: Textbooks are to be purchased through the Cluster Coordinator.

COMMERCIAL REAL ESTATE INTERNSHIP PROGRAM

An internship program is open to a student seeking an in-depth knowledge of the commercial real estate field. The program is being offered by The Allen Morris Company, one of the largest full service real estate firms in the state of Florida. If you are interested, please call Dr. Blackwell at (305) 475-7482.

Friedt School of Business and Entrepreneurship

Notes:

Courses required for one program (except the Bankers Executive MBA program) may be taken as an elective in another program.

Students desiring a specialization should take all electives in the area of concentration.

The program office reserves the right to cancel classes for which fewer than ten (10) students have enrolled, or to close classes when the maximum number of students have enrolled.

Times

Early: Friday 6:00-8:00 P.M.	Late: Friday 8:15-10:15 P.M.
Saturday 8:00 A.M-12 Noon	Saturday 1:00-5:00 P.M.

The second letter of the course section indicates the time (E or L).

On-campus prerequisites meet on Monday(M), Tuesday(T), Wednesday(W), and Thursday(R) evenings for ten weeks, 6:00 P.M.-9:00 P.M.

* Students must have satisfied program prerequisites to register for classes. Mandatory cluster prerequisite workshops are held 2 weekends each (A = Weekend 1 & 2; B = Weekend 3 & 4).

** Only students who have completed GMP 5012-GMP 5080 and are fully matriculated will be permitted to enroll in GMP 5090.

Mid-term exams will be held as applicable.

REGISTRATION CUTOFFS

BLOCK I

Regular Registration	December 5, 1988 - December 30, 1988
Late Registration	January 3, 1989 - January 6, 1989, \$15.00 Late Fee
	After January 6, 1989, the late fee is \$50.00

BLOCK II

Regular Registration	March 6, 1989 - March 31, 1989
Late Registration	April 3, 1989 - April 7, 1989, \$15.00 Late Fee
	After April 7, 1989, the late fee is \$50.00

BLOCK III

Regular Registration	May 29, 1989 - June 30, 1989
Late Registration	July 3, 1989 - July 7, 1989, \$15.00 Late Fee
	After July 7, 1989, the late fee is \$50.00

BLOCK IV

Regular Registration	August 28, 1989 - September 29, 1989
Late Registration	October 2, 1989 - October 6, 1989, \$15.00 Late Fee
	After October 6, 1989, the late fee is \$50.00

Friedt School of Business and Entrepreneurship
Master's Programs

1989 Class Meeting Dates

BLOCK I	SEQUENCE I	SEQUENCE II
	1989	1989
Session 1	January 6, 7	January 13, 14
Session 2	January 20, 21	January 27, 28
Mid-term Exam	February 4	February 11
Session 3	February 10, 11	February 17, 18
Session 4	February 24, 25	March 3, 4
Session 5	March 10, 11	March 17, 18
BLOCK II	SEQUENCE I	SEQUENCE II
	1989	1989
Session 1	April 7, 8	April 14, 15
Session 2	April 21, 22	April 28, 29
Mid-term Exam	April 29	May 6
Session 3	May 12, 13	May 19, 20
Session 4	June 2, 3	June 9, 10
Session 5	June 16, 17	June 23, 24
BLOCK III	SEQUENCE I	SEQUENCE II
	1989	1989
Session 1	July 7, 8	July 14, 15
Session 2	July 21, 22	July 28, 29
Mid-term Exam	July 29	August 5
Session 3	August 11, 12	August 18, 19
Session 4	August 25, 26	September 8, 9
Session 5	September 15, 16	September 22, 23
BLOCK IV	SEQUENCE I	SEQUENCE II
	1989	1989
Session 1	October 6, 7	October 13, 14
Session 2	October 20, 21	October 27, 28
Mid-Term Exam	October 28	November 4
Session 3	November 3, 4	November 10, 11
Session 4	November 17, 18	December 1, 2
Session 5	December 8, 9	December 15, 16

Friedt School of Business and Entrepreneurship

Notes:

The following are the master's degrees offered in the Friedt School of Business and Entrepreneurship:

Master of Business Administration (MBA)
Master of Public Administration (MPA)
Master of Science in Human Resource Management (MS/HRM)
Master of Accounting (M/ACC)
Master of Science in Human Services (MS/HS)
Master of Science in Telecommunications (MS/TM)
Master of Science in Microcomputer Applications in Management (MS/MAM)
Master of International Business Administration (MIBA)
Master of Science in Health Services Administration (MS/HSA)
Bankers Executive Master of Business Administration (BXMBA)
Master of Science in Criminal Justice (MS/CJ)

Key to abbreviations for master's courses:

(CR) - Required Core Courses (MBA, MPA, HRM)
(EL) - Elective
(EX) - Required, Bankers Executive MBA Program
(HR) - Required, HRM Program
(H/S) - Required, Human Services Program
(M/A) - Required, M/ACC Program
(M/M) - Required, Microcomputer Applications in Management Program
(MB) - Required, MBA Program
(MP) - Required, MPA Program
(MT) - Required, Telecommunication Program
(HSA) - Required, Health Services Administration Program
(IB) - Required, International MBA Program

Key to abbreviations for certificate courses:

(AC) - Accounting
(BA) - Banking & Financial Institutions
(CS) - Computer Systems Management
(HR) - Human Resource Management
(HS) - Health Systems Management
(IB) - International Business
(MA) - Marketing
(MC) - Microcomputer Applications
(PC) - Procurement and Contract Management
(PM) - Public Management
(TC) - Telecommunications

Friedt School of Business and Entrepreneurship
Main Campus Schedule
Sequence I, 1989

BLOCK I	BLOCK II	BLOCK III	BLOCK IV	ROOM #
GMP 5001 AE (W)	GMP 5002 AE (M)	GMP 5001 AE (M)	GMP 5002 AE (M)	S2
GMP 5002 AE (T)	GMP 5003 AE (T)	GMP 5002 AE (T)	GMP 5003 AE (T)	S2
GMP 5005 AE (M)	GMP 5008 AE (W)	GMP 5005 AE (W)	GMP 5008 AE (W)	S2
GMP 5009 AE (R)	GMP 5009 AE (R)	GMP 5009 AE (R)	GMP 5009 AE (R)	S2
GMP 5015 AL	GMP 5015 AL	GMP 5015 AL	GMP 5015 AL	P239
GMP 5050 AE *	GMP 5050 AE *	GMP 5050 AE *	GMP 5050 AE *	P209
GMP 5060 AE *	GMP 5060 AE *	GMP 5060 AE *	GMP 5060 AE *	P237
GMP 5070 AL *	GMP 5070 AL *	GMP 5070 AL *	GMP 5070 AL *	P207
GMP 5080 AE *	GMP 5080 AE *	GMP 5080 AE *	GMP 5080 AE *	P239
GMP 5090 AE **	GMP 5090 AE **	GMP 5090 AE **	GMP 5090 AE **	P207
GMP 5781 AE	GMP 5751 AE	GMP 5725 AE	GMP 5756 AE	P238
GMP 5715 AL	GMP 5763 AE	GMP 5753 AL	GMP 5764 AL	P238
	GMP 5767 AL		GMP 5768 AL	S32
	GMP 5782 AL		GMP 5790 AE	S32
GMP 5205 AE	GMP 5260 AE	GMP 5240 AE	GMP 5791 AL	P240
GMP 5324 AL	GMP 5323 AL	GMP 5322 AL	GMP 5321 AL	S1
GMP 5381 AL	GMP 5300 AL	GMP 5381 AL	GMP 5320 AE	P240
GMP 5435 AE	GMP 5443 AE	GMP 5951 AE		S2
GMP 5470 AL	GMP 5081 AL	GMP 5020 AL ***		S2
GMP 5480 AE	GMP 5450 AE	GMP 5460 AE	GMP 5470 AE	S1
GMP 5570 AL	GMP 5571 AL	GMP 5572 AL	GMP 5573 AL	P237
GMP 5574 AL		GMP 5574 AL		S3
GMP 5621 AL	GMP 5580 AL	GMP 5541 AL		P209

**Class open only to students who have taken GMP 5012 - GMP 5080 and are fully matriculated.

Friedt School of Business and Entrepreneurship
Main Campus Schedule
Sequence II, 1989

BLOCK I	BLOCK II	BLOCK III	BLOCK IV	ROOM #
GMP 4004 AE	GMP 4002 AE	GMP 4004 AE	GMP 4002 AE	S3
GMP 4005 AL	GMP 4003 AL	GMP 4005 AL	GMP 4003 AL	S3
GMP 5012 AE	GMP 5012 AE	GMP 5012 AE	GMP 5012 AE	P207
GMP 5012 BE			GMP 5012 BE	P209
GMP 5020 AL	GMP 5020 AL	GMP 5020 AL	GMP 5020 AL	P209
GMP 5020 BL			GMP 5020 BL	P207
GMP 5030 AL	GMP 5030 AL	GMP 5030 AL	GMP 5030 AL	P239
GMP 5040 AE *	GMP 5040 AE *	GMP 5040 AE *	GMP 5040 AE *	P237
GMP 5430 AE	GMP 5951 AE ***			S3
GMP 5720 AE	GMP 5420 AL			S32
GMP 5766 AE	GMP 5711 AE	GMP 5712 AE	GMP 5731 AE	P238
GMP 5769 AL	GMP 5762 AL	GMP 5733 AL	GMP 5761 AL	P238
GMP 5904 AL	GMP 5904 AL	GMP 5905 AL	GMP 5903 AL	P239
GMP 5908 AE	GMP 5908 AE	GMP 5909 AE	GMP 5907 AE	P240
GMP 5581 AE	GMP 5621 AE	GMP 5052 AL	GMP 5540 AE	S1
GMP 5055 AL		GMP 5575 AE	GMP 5611 AL	S1
GMP 5219 AE	GMP 5218 AE	GMP 5220 AE	GMP 5011 AE	S2
GMP 5460 AL	GMP 5800 AL	GMP 5491 AL	GMP 5400 AL	S2

Note: Prerequisite courses begin the week following Sequence I classes.

*Students must have satisfied program prerequisites to register for classes.

***Class open only to Health Services Administration students.

P - Parker Building

S - Sonken Building

Friedt School of Business and Entrepreneurship
Bankers Executive MBA Program
1989 Class Meeting Dates

BLOCK I, 1989

Session 1	January 7, 1989
Session 2	January 14, 1989
Session 3	January 28, 1989
Session 4	February 4, 1989
Session 5	February 18, 1989
Session 6	February 25, 1989
Session 7	March 11, 1989
Session 8	March 18, 1989

BLOCK II, 1989

Session 1	April 8, 1989
Session 2	April 22, 1989
Session 3	April 29, 1989
Session 4	May 13, 1989
Session 5	May 20, 1989
Session 6	June 3, 1989
Session 7	June 10, 1989
Session 8	June 24, 1989

BLOCK III, 1989

Session 1	July 8, 1989
Session 2	July 15, 1989
Session 3	July 29, 1989
Session 4	August 5, 1989
Session 5	August 19, 1989
Session 6	August 26, 1989
Session 7	September 16, 1989
Session 8	September 23, 1989

BLOCK IV, 1989

Session 1	October 7, 1989
Session 2	October 14, 1989
Session 3	October 28, 1989
Session 4	November 4, 1989
Session 5	November 18, 1989
Session 6	December 2, 1989
Session 7	December 9, 1989
Session 8	December 16, 1989

BANKING WORKSHOPS

GMP 5870 - Real Estate Construction Lending (February 13 - 17, 1989)

GMP 5862 - Current Issues Forum (May 3 and 10, 1989)

GMP 5851 - Commercial Lending (February 27 - March 3, 1989)

GMP 5861 - Bank Management Computer Simulation (May, 1989)

Friedt School of Business and Entrepreneurship
Bankers Executive MBA Program
Schedule of Classes for 1989

Course #	Course Name	Room #
<hr/>		
BLOCK I, 1989		
Main Campus (Group 3)		
GMP 5070 EXE	Marketing Management	S4
GMP 5860 EXL	Asset/Liability Management	S4
Main Campus (Groups 2 and 4)		
GMP 5050 EXE	Managerial Economics	S5
GMP 5020 EXL	Organizational Behavior	S5
<hr/>		
BLOCK II, 1989		
Main Campus (Group 3)		
GMP 5852 EXE	Consumer Banking Management	S4
GMP 5090 EXL	Business Policy	S4
Main Campus (Group 4)		
GMP 5062 EXE	Managerial Accounting for Bankers	S5
GMP 5022 EXL	Bank Credit Analysis	S5
<hr/>		
BLOCK III, 1989		
Main Campus (Groups 3 and 5)		
GMP 5863 EXE	Lending Management	S4
GMP 5020 EXL	Organizational Behavior & Development	S4
Main Campus (Group 4)		
GMP 5080 EXE	Financial Management	S5
GMP 5042 EXL	Bank Operations Management	S5
<hr/>		
BLOCK IV, 1989		
Main Campus (Groups 3 and 5)		
GMP 5030 EXL	Human Resource Management	S5
GMP 5050 EXE	Managerial Economics	S5
Main Campus (Group 4)		
GMP 5070 EXE	Marketing Management	S4
GMP 5860 EXL	Asset/Liability Management	S4
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The third letter (E or L) of the course section indicates the time the class will meet.

Early classes meet from 8:00 A.M. to 12:00 P.M.
Late classes meet from 1:00 P.M. to 5:00 P.M.

Friedt School of Business and Entrepreneurship
Master's Programs
Cluster Schedule for 1989

BLOCK I	BLOCK II	BLOCK III	BLOCK IV
<hr/>			
AT&T ORLANDO			
Sequence I			
<u>MBA</u>			
GMP 5030 IL	GMP 5050 IE	GMP 5060 IE	GMP 5070 IL
GMP 5040 IE	GMP 5015 IL	GMP Elec IL	GMP 5080 IE
<u>MBA*</u>			
GMP 5012 IE	GMP 5030 IL	GMP 5050 IE	GMP 5060 IE
GMP 5020 IL	GMP 5040 IE	GMP 5015 IL	GMP Elec IL
GMP Stat +	GMP Econ +	GMP Acct +	GMP Mktg +
<hr/>			
BILLINGS, MONTANA			
Sequence II			
<u>MBA</u>			
GMP 5030 RRL	GMP 5050 RRE	GMP 5060 RRE	GMP 5070 RRL
GMP 5040 RRE	GMP 5015 RRL	GMP Elec RRL	GMP 5080 RRE
<hr/>			
BOCA RATON/DELRAY			
Sequence I			
<u>MBA</u>			
GMP 5060 CE	GMP 5070 CL	GMP 5090 CE **	GMP 5012 CE *
GMP 5620 CL	GMP 5080 CE	GMP 5670 CL	GMP 5020 CL *
Sequence II			
<u>MBA*</u>			
GMP 5012 CE	GMP 5020 CL	GMP 5050 CE	GMP 5060 CE
GMP Stat +	GMP 5040 CE	GMP Acct +	GMP 5070 CL
GMP Econ +		GMP Mktg +	
<hr/>			
BRADENTON/SARASOTA			
Sequence II			
<u>MBA*</u>			
GMP 5012 DE	GMP 5030 DL	GMP 5050 DE	GMP 5060 DE
GMP 5020 DL	GMP 5040 DE	GMP 5015 DL	GMP Elec DL
<u>MBA</u>			
GMP 5070 DL	GMP 5090 DE **		
GMP 5080 DE	GMP 5670 DL		

BLOCK I	BLOCK II	BLOCK III	BLOCK IV
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CEDAR RAPIDS, IOWA

Sequence II

MBA*

GMP 5012 EE	GMP 5020 EL	GMP 5050 EE	GMP 5060 EE
GMP Stat EL-A +	GMP 5040 EE	GMP Acct EL-A +	GMP 5070 EL
GMP Econ EL-B +		GMP Mktg EL-B +	

MBA

GMP 5090 EE **
GMP 5670 EL

CORAL SPRINGS - Coral Springs students receive FIRST priority. All other students admitted on a space available basis.

Sequence II

MBA

GMP 5012 FL	GMP 5020 FL	GMP 5012 FL	GMP 5020 FL
GMP 5030 FE	GMP 5040 FE	GMP 5030 FE	GMP 5040 FE
GMP 5050 FE	GMP 5060 FE	GMP 5050 FE	GMP 5060 FE
GMP 5080 FE	GMP 5070 FL	GMP 5015 FL	GMP 5070 FL
GMP 5572 FL	GMP 5090 FL **	GMP 5080 FE	GMP 5090 FL **
	GMP Elec FL	GMP Elec FL	GMP Elec FE **

FT. MYERS

Sequence II

MBA

GMP 5090 GE **	GMP 5012 GE*	GMP 5030 GL	GMP 5050 GE
GMP 5670 GL	GMP 5020 GL*	GMP 5040 GE	GMP 5015 GL

M/Accounting

GMP 5712 GGE	GMP 5735 GGE	GMP 5751 GGE	GMP 5769 GGE
GMP 5762 GGL	GMP 5768 GGL	GMP 5756 GGL	GMP 5782 GGL

Sequence I

M/S Health Services Administration

GMP 5951 ZE
GMP 5081 ZL ***

+Prerequisite held in a 1 credit hour workshop format, 2 weekends each workshop (Example: Weekend 1 & 2, Weekend 3 & 4).

*Fifteen registrations must be received before the cluster program will be offered.

**Classes open only to students who have taken GMP 5012 - GMP 5080 and are fully matriculated.

***Class open only to Health Services Administration students.

BLOCK I	BLOCK II	BLOCK III	BLOCK IV
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FT. PIERCE/VERO BEACH

Sequence I

MBA*

GMP 5012 WE	GMP 5030 WL	GMP 5050 WE	GMP 5060 WE
GMP 5020 WL	GMP 5040 WE	GMP 5015 WL	GMP Elec WL

GAINESVILLE

Sequence I

MBA

GMP 5090 HE **	GMP 5012 HE *	GMP 5030 HL	GMP 5050 HE
GMP 5360 HL	GMP 5020 HL *	GMP 5040 HE	GMP 5015 HL

GMP 5030 HL	GMP 5050 HE	GMP 5060 HE	GMP 5070 HL
GMP 5040 HE	GMP 5015 HL	GMP Elec HL	GMP 5080 HE

MS/Health Services Administration

GMP 5951 HHE	GMP 5443 HHE	GMP 5435 HHE
GMP 5445 HHL	GMP 5081 HHL	GMP 5470 HHL

M/Accounting

GMP 5731 FFE	GMP 5711 FFE	GMP 5712 FFE
GMP 5761 FFL	GMP 5762 FFL	GMP 5733 FFL

GENERAL ELECTRIC (Corporate Cluster)

Sequence I

MBA*

GMP 5012 GEE	GMP 5030 GGL	GMP 5050 GGE	GMP 5060 GGE
GMP 5020 GEL	GMP 5040 GGE	GMP 5015 GGL	GMP Elec GGL

GILLETTE, WYOMING

Sequence I

MBA

GMP 5030 YL	GMP 5050 YE	GMP 5060 YE	GMP 5070 YL
GMP 5040 YE	GMP 5015 YL	GMP Elec YL	GMP 5080 YE

MS/Health Services Administration

GMP 5951 YE	GMP 5470 YE	GMP 5443 YE
GMP 5420 YL	GMP 5410 YL	GMP 5461 YL

+Prerequisite held in a 1 credit hour workshop format, 2 weekends each workshop (Example: Weekend 1 & 2, Weekend 3 & 4).

**Classes open only to students who have taken GMP 5012 - GMP 5080 and are fully matriculated.

BLOCK I	BLOCK II	BLOCK III	BLOCK IV
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JACKSONVILLE (American Trans-Tech)

Sequence II

MBA

GMP 5030 JL	GMP 5050 JE	GMP 5060 JE	GMP 5070 JL
GMP 5040 JE	GMP 5015 JL	GMP Elec JL	GMP 5080 JE

ORLANDO

Sequence II

MBA*

GMP 5012 OE	GMP 5020 OL	GMP 5050 OE
GMP Stat +	GMP 5040 OE	GMP Acct +
GMP Econ +		GMP Mktg +

MBA

GMP 5090 OE **
GMP 5320 OL

GMP 5030 OL	GMP 5050 OE	GMP 5060 OE	GMP 5070 OL
GMP 5040 OE	GMP 5015 OL	GMP Elec OL	GMP 5080 OE

MS/Human Services

GMP 5400 OL	GMP 5491 OE	GMP 5011 OE	GMP 5220 OE
GMP 5219 OE	GMP 5185 OL	GMP 5460 OL	GMP 5800 OL

M/Accounting

GMP 5751 IIE	GMP 5731 IIE	GMP 5711 IIE	GMP 5712 IIE
GMP 5725 IIL	GMP 5761 IIL	GMP 5762 IIL	GMP 5733 IIL

MS/Health Services Administration

GMP 5443 OOE	GMP 5430 OOE
GMP 5440 OOL	GMP 5020 OOL

PHOENIX, ARIZONA

Sequence II

MBA*

GMP 5012 PE	GMP 5030 PL	GMP 5050 PE	GMP 5060 PE
GMP 5020 PL	GMP 5040 PE	GMP 5015 PL	GMP Elec PL

+Prerequisite held in a 1 credit hour workshop format, 2 weekends each workshop (Example: Weekend 1 & 2, Weekend 3 & 4).

*Fifteen registrations must be received before the cluster program will be offered.

**Classes open only to students who have taken GMP 5012 - GMP 5080 and are fully matriculated.

BLOCK I**BLOCK II****BLOCK III****BLOCK IV**

RICHLAND, WASHINGTON**Sequence II****MBA**

GMP 5070 QL	GMP 5090 QE **
GMP 5080 QE	GMP Elec QL

ST. PETERSBURG/CLEARWATER**Sequence II****MS/Human Services**

GMP 5011 SE	GMP 5220 SE	GMP 5218 SE	GMP 5219 SE
GMP 5460 SL	GMP 5020 SL	GMP 5800 SL	GMP 5400 SL

SOUTH MIAMI**Sequence II****MBA**

GMP 5090 UE **
GMP 5464 UL

GMP 5030 UL	GMP 5050 UE	GMP 5060 UE	GMP 5070 UL
GMP 5040 UE	GMP 5015 UL	GMP Elec UL	GMP 5080 UE

SOUTHERN BELL/POMPANO**Sequence I****MBA**

GMP 5070 TTL	GMP 5090 TTE **
GMP 5080 TTE	GMP 5670 TTL

GMP 5030 TTL	GMP 5050 TTE	GMP 5060 TTE	GMP 5070 TTL
GMP 5040 TTE	GMP 5015 TTL	GMP Elec TTL	GMP 5080 TTE

SPRING HILL**Sequence I**

GMP 5050 KE	GMP 5015 KE	GMP 5060 KE	GMP Elec KE
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+Prerequisite held in a 1 credit hour workshop format, 2 weekends each workshop (Example: Weekend 1 & 2, Weekend 3 & 4).

*Fifteen registrations must be received before the cluster program will be offered.

**Classes open only to students who have taken GMP 5012 - GMP 5080 and are fully matriculated.

BLOCK I	BLOCK II	BLOCK III	BLOCK IV
TAMPA			
Sequence I			
<u>MBA</u>			
GMP 5090 VE **			
GMP 5260 VL			
GMP 5030 VL	GMP 5050 VE	GMP 5060 VE	GMP 5070 VL
GMP 5040 VE	GMP 5015 VL	GMP Elec VL	GMP 5080 VE
Sequence II			
<u>MS/Health Services Administration</u>			
GMP 5410 VVE	GMP 5445 VVE		
GMP 5420 VVL	GMP 5461 VVL		
<u>M/Accounting*</u>			
	GMP 5731 KKE	GMP 5711 KKE	GMP 5712 KKE
	GMP 5761 KKL	GMP 5762 KKL	GMP 5733 KKL
WEST PALM BEACH			
Sequence I			
<u>MBA*</u>			
GMP 5012 NE	GMP 5020 NL	GMP 5050 NE	GMP 5060 NE
GMP Stat +	GMP 5040 NE	GMP Acct +	GMP 5070 NL
GMP Econ +		GMP Mktg +	
<u>MS/Human Services*</u>			
GMP 5011 XE	GMP 5220 XE	GMP 5218 XE	GMP 5219 XE
GMP 5460 XL	GMP 5800 XL	GMP 5400 XL	GMP 5020 XL
<u>M/Accounting</u>			
GMP 5711 NNE	GMP 5712 NNE	GMP 57XX NNE	GMP 57XX NNE
GMP 5762>NNL	GMP 5733>NNL	GMP 57XX>NNL	GMP 57XX>NNL
Sequence II			
<u>MBA</u>			
GMP 5070 NL	GMP 5090 NE **	GMP 5012 NE *	GMP 5020 NL
GMP 5080 NE	GMP 5670 NL	GMP Stat +	GMP 5040 NE
		GMP Econ +	
WINCHESTER, VIRGINIA			
Sequence I			
<u>MBA</u>			
GMP 5060 RE	GMP 5080 RE	GMP 5090 RE **	
GMP 5070 RL	GMP 5580 RL	GMP 5670 RL	

Friedt School of Business and Entrepreneurship
Master's Program Course Listing

GMP 4001 - Computer Literacy (PP)
GMP 4002 - Cost Accounting (PP)
GMP 4003 - Intermediate Accounting I (PP)
GMP 4004 - Intermediate Accounting II (PP)
GMP 4005 - Advanced Accounting (PP)
GMP 5000 - American Government (PP)
GMP 5001 - Introductory Accounting (PP)
GMP 5002 - Introductory Quantitative Analysis (PP)
GMP 5003 - Introductory Economics (PP)
GMP 5004 - Introductory Psychology (PP)
GMP 5005 - Introductory Marketing (PP)
GMP 5008 - Principles of Finance (PP)
GMP 5009 - Business Communications Strategies and Skills (PP)
GMP 5010 - The Political and Legal Environment of Organizations (EL)
GMP 5011 - Community Needs & Social Support Systems (H/S) (CJ)
GMP 5012 - Management: Theory and Application (CR)
GMP 5015 - Management Ethics (MB) (HR) (M/M)
GMP 5020 - Organization Behavior and Development (CR) (H/S) (HSA) (CJ) (EX)
GMP 5022 - Bank Credit Analysis (EX)
GMP 5030 - Human Resource Management (CR) (EX)
GMP 5040 - Quantitative Methods in Management (CR) (IB)
GMP 5042 - Bank Operations Management (EX)
GMP 5050 - Managerial Economics for Decision Making (CR) (EX)
GMP 5051 - Economics of Human Resources (EL)
GMP 5052 - Macroeconomics (EL) (IB)
GMP 5053 - Comparative Economics (EL) (IB)
GMP 5054 - Economic Development (EL)
GMP 5055 - Industrial Planning (EL) (IB)
GMP 5056 - Energy Economics (EL)
GMP 5060 - Managerial Accounting (MB)
GMP 5062 - Managerial Accounting for Bankers (EX)
GMP 5070 - Marketing Management (MB) (EX)
GMP 5080 - Financial Management (MB) (EX)
GMP 5081 - Health Care Finance (HSA)
GMP 5090 - Business Policy (MB)
GMP 5100 - Master's Project (4 credits)
GMP 5101 - Operations Research Workshop (Capstone Project-4 credits)
GMP 5102 - Productivity Improvement Workshop (Capstone Project-4 credits)
GMP 5103 - The Productivity Management Process (EL)
GMP 5104 - Telecommunications Workshop (TM-Capstone Project-4 credits)
GMP 5105 - Productivity Improvement Techniques (EL)
GMP 5106 - Quality of Work Life (EL)
GMP 5107 - Assessment, Evaluation, and Measurement in Productivity (EL)
GMP 5108 - Master's Project (MAM-Capstone Project-4 credits)
GMP 5109 - Internship (Field Placement) (H/S) (HSA) (4 credits)
GMP 5178 - Financial Accounting Concepts (AC)
GMP 5180 - Managerial Psychology (EL)
GMP 5185 - Current Issues in Human Services (EL)
GMP 5191 - Strategic Planning and Change (EL)
GMP 5193 - High Performance Management (EL)
GMP 5197 - Contemporary Entrepreneurial Practices (EL)
GMP 5200 - Seminar in Organization Theory and Human Resources (EL)

Friedt School of Business and Entrepreneurship
Master's Program Course Listing

GMP 5205 - Managerial Environment (HR) (CJ)
GMP 5218 - Theory and Practice in Working with Individuals (H/S)
GMP 5219 - Theory and Practice in Working with Groups (H/S)
GMP 5220 - Interpersonal & Intergroup Dynamics (H/S) (EL)
GMP 5230 - Energy Technology and Planning (EL)
GMP 5240 - Advanced Organization Development (HR)
GMP 5250 - Energy Policy Formulation (EL)
GMP 5260 - Labor Relations: Principles, Problems, and Cases (HR)
GMP 5270 - Collective Bargaining in the Public Sector (EL)
GMP 5280 - Contingency Management: Concepts and Cases (EL)
GMP 5290 - State and Local Government Administration (EL)
GMP 5300 - Career Development (EL)
GMP 5310 - Comparative Public Administration (EL)
GMP 5320 - Management Communications (HR)
GMP 5321 - Management of the Voice Communications Facility (MT) (TC)
GMP 5322 - Management of the Data Communications Facility (MT) (TC)
GMP 5323 - Management of Teleconferencing (MT) (TC)
GMP 5324 - Management of the Role of Telecommunications (MT) (TC)
GMP 5325 - Business Liability and Insurance (EL)
GMP 5326 - The Telecommunications Environment (MT) (TC)
GMP 5330 - Public Productivity Improvement: Techniques and Evaluation (EL)
GMP 5340 - The Managerial Woman (EL)
GMP 5350 - Managing Employee Indirect Compensation (EL)
GMP 5360 - Human Resource Development (EL)
GMP 5370 - Special Topics/Strategic Human Resources Planning (EL)
GMP 5380 - Special Topics in Human Resource Management (EL)
GMP 5381 - Managing Stress (EL)
GMP 5387 - Management Education and Training (EL)
GMP 5400 - Grants and Contracts (H/S)
GMP 5410 - Health Systems: Structure and Organization (HSA) (HS)
GMP 5411 - Vocational Rehabilitation (EL)
GMP 5412 - Community Mental Health (EL)
GMP 5413 - Crisis Intervention (EL)
GMP 5414 - Human Services: The Child and Adolescent (EL)
GMP 5415 - Human Services in a Multi-Cultural Setting (EL)
GMP 5416 - Human Services and the Problems of Aging (EL)
GMP 5420 - Current Issues in Health Management (HSA) (HS)
GMP 5430 - Health Administration and Management (HSA) (HS)
GMP 5435 - Health Care and the Law (HSA) (HS) (EL)
GMP 5440 - Health Policy and Planning (HSA) (HS)
GMP 5443 - Economics of Health Services (HSA) (HS) (EL)
GMP 5445 - Health Research and Evaluation (HSA) (HS)
GMP 5450 - Public Administration Theory and Practice (MP) (PM) (CJ) (EL)
GMP 5460 - Administrative Law (MP) (H/S) (PM) (CJ) (EL)
GMP 5461 - Contract Management and Administration (EL) (PC) (HSA)
GMP 5462 - Contract and Procurement Law (EL) (PC)
GMP 5463 - Contract Pricing and Negotiations (EL) (PC)
GMP 5464 - Principles of Purchasing and Material Management (EL) (PC)
GMP 5470 - Planning, Budgeting, and Control (MP) (PM) (HSA) (CJ) (EL)
GMP 5480 - Public Policy Analysis and Procedure (EL) (MP) (PM) = 5800
GMP 5490 - Management Practices in the Public Service Sector (EL)
GMP 5491 - Management Practices in the Non-profit Sector (H/S)

**Friedt School of Business and Entrepreneurship
Master's Program Course Listing**

- GMP 5492 - Government Regulations and the Utility Industry (EL)
- GMP 5510 - Statistical Quality Control (EL)
- GMP 5530 - Money Market and Monetary Institutions (EL)
- GMP 5540 - Comparative International Management (EL) (IB)
- GMP 5541 - Comparative Financial Systems (EL) (IB)
- GMP 5550 - Sales Management (EL) (MA)
- GMP 5560 - Advanced Financial Policy (EL)
- GMP 5570 - Marketing Research (EL) (MA)
- GMP 5571 - Marketing Communication and Promotion (EL) (MA)
- GMP 5572 - Marketing New Products (EL) (MA)
- GMP 5573 - Retail Marketing Management (EL) (MA)
- GMP 5574 - Customer Service Management (EL)
- GMP 5575 - International Marketing (EL) (IB) (MA)
- GMP 5580 - International Business (EL) (IB)
- GMP 5581 - International Banking (EL) (IB)
- GMP 5582 - International Fiscal and Monetary Policy
- GMP 5590 - Integrated Management Systems (EL)
- GMP 5595 - Current Issues in International Business (Capstone Project-4 cr)
- GMP 5600 - Operations Research and Systems Analysis (EL)
- GMP 5610 - Legal Environment of Business (EL)
- GMP 5611 - International Legal Framework (IB)
- GMP 5620 - Investment Principles and Policies (EL)
- GMP 5621 - International Investment (IB)
- GMP 5630 - Regional Economic Forecasting (EL)
- GMP 5640 - Government Regulation and the Air Transport Industry (EL)
- GMP 5650 - Urban Land Economics and the Housing Industry (EL)
- GMP 5670 - Entrepreneurship and Venture Initiation (EL)
- GMP 5711 - Accounting Theory I (M/A)
- GMP 5712 - Accounting Theory II (M/A)
- GMP 5715 - Advanced Auditing (EL) (AC)
- GMP 5720 - Current Topics in Accounting, Research and Accounting Studies (EL) (AC)
- GMP 5725 - Financial Statement Analysis (EL) (AC)
- GMP 5729 - Seminar in Public Accounting (EL) (AC)
- GMP 5731 - Accounting Information and Control Systems (M/A)
- GMP 5733 - Advanced Managerial Accounting (M/A)
- GMP 5735 - Controllershship (EL) (AC)
- GMP 5746 - Internal Auditing/SEC Accounting (EL) (AC)
- GMP 5749 - Seminar in Managerial Accounting (EL) (AC)
- GMP 5751 - EDP Auditing (EL) (AC)
- GMP 5753 - Fund Accounting (EL) (AC)
- GMP 5755 - Small Business Management (EL)
- GMP 5756 - International Accounting I (EL) (AC)
- GMP 5757 - International Accounting II (EL) (AC)
- GMP 5759 - History of Accounting (EL) (AC)
- GMP 5761 - Taxation of Individuals (M/A)
- GMP 5762 - Taxation of Corporations and Partnerships (M/A)
- GMP 5763 - Taxation of Estates, Trusts and Gifts (EL) (AC)
- GMP 5764 - Taxation of Pensions and Profit Sharing Plans/Tax
Exempt Organizations (EL) (AC)
- GMP 5766 - International Taxation/Tax Policy and Contemporary Issues (EL) (AC)
- GMP 5767 - State of Florida Taxes/IRS Practices and Procedures (EL) (AC)
- GMP 5768 - Taxation: Advanced Topics (EL) (AC)

**Friedt School of Business and Entrepreneurship
Master's Program Course Listing**

GMP 5769 - Tax Planning and Research (EL) (AC)
GMP 5781 - Business Law I (EL) (AC)
GMP 5782 - Business Law II (EL) (AC)
GMP 5790 - Introduction to Financial Planning (EL) (AC)
GMP 5791 - Risk Management (EL) (AC)
GMP 5792 - Investments (EL) (AC)
GMP 5793 - Tax Planning and Management (EL) (AC)
GMP 5794 - Retirement Planning and Employee Benefits (EL) (AC)
GMP 5795 - Estate Planning (EL) (AC)
GMP 5800 - Policy Analysis and Program Evaluation (H/S) (CJ) = 5480
GMP 5851 - Commercial Lending (EX)
GMP 5852 - Consumer Banking Management (EX)
GMP 5860 - Asset/Liability Management (EX)
GMP 5861 - Bank Management Computer Simulation (EX)
GMP 5862 - Current Issue Symposium (EX)
GMP 5863 - Lending Management (EX)
GMP 5870 - Commercial Real Estate Lending (EX)
GMP 5903 - Software/Search and Evaluation (M/M) (MC)
GMP 5904 - Expert Systems in Business (M/M) (MC)
GMP 5905 - Microcomputer Applications in Business (M/A) (AC) (M/M) (MC)
GMP 5906 - Computer Assisted Accounting Procedures (AC) (M/A) (MC)
GMP 5907 - Seminar in Selected Topics in Microcomputing (M/M) (MC)
GMP 5908 - Authoring Graphics in Languages (M/M) (MC)
GMP 5909 - Communicating with Microcomputers (M/M) (MC)
GMP 5911 - Business Information Systems (EL) (CS)
GMP 5921 - Information Systems Analysis & Design (EL) (CS)
GMP 5931 - Current Information Systems Technology (EL) (CS)
GMP 5941 - Contemporary Information Management Problems (EL) (CS)
GMP 5951 - Computer Application in Health Care Administration (HSA)

Friedt School of Business and Entrepreneurship
Master of Business Administration
Cluster Based Program Locations

CLUSTER NAME	MEETING SITE	COORDINATOR
AT&T Orlando (Corporate Employees Only)	AT&T Triad 2nd Floor Classrooms 307 North Lake Blvd. Altamonte Springs, Florida	Ms. Kay Gampp AT&T Triad 307 North Lake Blvd. Altamonte Springs, FL 32701 O: (407) 767-2753 Ms. Donna Martin AT&T Triad 307 North Lake Blvd. Altamonte Springs, FL 32701 O: (407) 767-2734
Billings, Montana	Rocky Mountain College 1511 Poly Drive Billings, Montana	Ms. Robyn Mundy 647 Sahara Drive Billings, MT 59105 H: (406) 248-2791
Boca Raton/Delray	Mitel Corporation Training Classroom 5400 Broken Sound Blvd. NW Boca Raton, Florida	Ms. Vicki Catsimpiris 4334 Cedar Creek Rd. Boca Raton, FL 33431 H: (407) 994-1674 O: (407) 994-8500 X 3757
Bradenton/Sarasota	Sarasota Memorial Hosp. 2nd Floor-Rooms 2B & 2D 1700 South Tamiami Trail Sarasota, Florida	Mr. Phil Mrozinski P.O. Box 25859 Sarasota, FL 34277 H: (813) 346-0738 2234 954-2294
Cedar Rapids, Iowa	Kirkwood Comm. College 6301 Kirkwood Blvd. Cedar Rapids, Iowa	Mr. Bob McDonell 7405 Normandy Dr. N.E. Cedar Rapids, IA 52402 H: (319) 377-4714
Coral Springs	Nova University 3251 NW 101 Avenue Coral Springs, Florida	Ms. Lee Krosser 7760 NW 50th Street Lauderhill, FL 33321 H: (305) 749-2899
Decatur, Alabama	Ramada Inn 3429 Highway #31 South Decatur, Alabama	Mr. Shelby Johnson 826 Longbow Drive SW Decatur, AL 35603 H: (205) 353-7989

CLUSTER NAME	MEETING SITE	COORDINATOR
Fort Myers	Cape Coral Hospital Life Center Classroom 636 Del Prado Boulevard Cape Coral, Florida	Ms. Cynthia Mitar 524 Sanford Drive SW Fort Myers, FL 33919 H: (813) 482-1793
Fort Pierce/ Vero Beach	Indian River Community College 3209 Virginia Avenue Ft. Pierce, Florida	Ms. Bev Whitely 2000 Pine Creek Blvd Apt. 204 Vero Beach, FL 32966 H: (407) 569-2046 O: (407) 468-6294
Gainesville	Gainesville High School Community Ed. Center Classroom A-2 1900 NW 13 Street Gainesville, Florida	Mr. Ed Dice 2919 NW 29 Street Gainesville, FL 32605 H: (904) 378-2329
General Electric (Corporate Cluster)	GE Medical Systems 5101 NW 21 Avenue Fort Lauderdale, Florida	(Temporary Coordinator) Ms. Claudia Santin O: (305) 476-1948
Gillette, Wyoming	Campbell County Memorial Hospital 501 South Burma Avenue Gillette, Wyoming	Mr. Bob Palmer 5302 Tarry Street Gillette, WY 82716 H: (307) 686-1726 <i>Sue Howard</i> <i>682-8491</i>
Jacksonville	American Transtech 8000 Baymeadows Jacksonville, Florida	Ms. Carol Crismond American Transtech 8000 Baymeadows Way LOC 51026A Jacksonville, FL 33216 H: (904) 737-9357 <i>0636-2240</i>
Orlando	Winter Park Adult Vocational Center 901 Webster Avenue Winter Park, Florida	Mr. Donald Kirkendall 3400 Chelsea Street Orlando, FL 32803 H: (407) 898-5478
Phoenix, Arizona	Nova University Western Office 8601 N. Black Canyon Hwy Suite 117 Phoenix, Arizona	Dr. Deo Nellis Western Office 8601 N. Black Canyon Hwy Suite 117 Phoenix, AZ 85021 O: (602) 995-5999
Richland, Washington	Kadlec Medical Center Swift and Stevens Richland, Washington	Ms. Janet Sliter 5913 W. 16th Avenue Kennewick, WA 99337 H: (509) 783-1517

CLUSTER NAME	MEETING SITE	COORDINATOR
South Miami	Baptist Hospital 8900 N. Kendall Ave. Miami, Florida	Mr. David DaCasto 6601 SW 71 Avenue S. Miami, FL 33143 H: (305) 667-6202
Southern Bell Co. (Corporate Employees Only)	Southern Bell Headquarters Classroom #608 6451 North Federal Highway Fort Lauderdale, Florida	Mr. William Spade 1644 NE 36 Street Ft. Lauderdale, FL H: (305) 565-8618
Spring Hill	Oak Hill Hospital Community Room 3rd Floor Classroom 11375 Cortez Boulevard Spring Hill, Florida	Ms. Avis Craig-Ayotte 11219 West Thoreau Place Crystal River, FL 32629 H: (904) 795-4453 0 (904) 795-6551
Tampa	Tampa General Hospital Cafeteria Conference Room Davis Island Tampa, Florida	Ms. Kathy McGhee 5893 50th Street South St. Petersburg, FL 33715 H: (813) 867-6172
West Palm Beach	Health Department 901 Evernia Street West Palm Beach, Florida	Mr. Kevin McAloon 67 Azalea Circle Tequesta, FL 33469 H: (407) 746-0708
Winchester, Virginia	Rubbermaid Commercial Products Education Classroom 3124 Valley Avenue Winchester, Virginia	Ms. Flora Bacco Rubbermaid Commercial Products 3124 Valley Avenue Winchester, VA 22601 O: (703) 665-8326 Ms. Lisa McDaniel 2921 1st Street Winchester, VA 22601 H: (703) 662-1721

Friedt School of Business and Entrepreneurship
Cluster Based Program Locations

MASTER OF SCIENCE IN HUMAN SERVICES

CLUSTER NAME	MEETING SITE	COORDINATOR
Orlando	Winter Park Adult Vocational Center 901 Webster Avenue Winter Park, Florida	Ms. Carol Eldridge 4352 Suntree Boulevard Orlando, FL 32817 H: (407) 657-8314
St. Petersburg/ Clearwater	Morton F. Plant Hospital 323 Jeffords Street Ed. Dept., Roebling 2 Clearwater, Florida	Mr. Walt James P.O. Box 8547 Madeira Beach, FL 33738 H: (813) 345-4857
West Palm Beach	Conniston Jr. High School 673 Conniston Rd & Parker West Palm Beach, Florida	Dr. Michael Robbins 302 Perry Avenue Lake Worth, FL 33463 H: (407) 968-8252

Friedt School of Business and Entrepreneurship
Cluster Based Program Locations

MASTER OF SCIENCE IN HEALTH SERVICES ADMINISTRATION

CLUSTER NAME	MEETING SITE	COORDINATOR
Fort Myers	SW Florida Regional Medical Center 3785 Evans Avenue Ft. Myers, Florida	Mrs. Donna McVety 13150 Point Breeze Drive Fort Myers, FL 33908 H: (813) 939-8507
Gainesville	Gainesville High School Community Ed. Center 1900 NW 13 Street Gainesville, Florida	Mr. Ed Dice 2919 NW 29th Street Gainesville, FL 32605 H: (904) 378-2329
Gillette, Wyoming	Campbell County Memorial Hospital 501 South Burma Avenue Gillette, Wyoming	Ms. Susan Howard 2500 Maple Gillette, WY 82716 H: (307) 682-8491
Orlando	To Be Announced	Mr. John Dowless 167 Sorrento Circle Winter Park, FL 32792 H: (407) 677-4603
Tampa	Tampa General Hospital Davis Island Cafeteria Conference Room Tampa, Florida	Ms. Bonnie Harvey 7008 Madonna Place Sarasota, FL 34243 H: (813) 753-4135

**Friedt School of Business and Entrepreneurship
Cluster Based Program Locations**

MASTER OF ACCOUNTING

CLUSTER NAME	MEETING SITE	COORDINATOR
Fort Myers	Cape Coral Hospital Life Center Classroom 636 Del Prado Boulevard Cape Coral, Florida	Ms. Patty Schofield 2206 SE 8 Terrace Cape Coral, FL 33990 H: (813) 772-9004
Gainesville [Under Development]	To Be Announced	Mr. Ed Dice 2919 NW 29th Street Gainesville, FL 32605 H: (904) 378-2329
Orlando (North)	Winter Park Adult Vocational Center 901 Webster Avenue Winter Park, Florida	Ms. Barbara Clinton 540 Moccasin Court Casselberry, FL 32707 H: (407) 695-0365
Tampa [Under Development]	To Be Announced	Mr. John Chaplick 10527 Homestead Drive Tampa, FL 33618 H: (813) 933-6602
West Palm Beach	Northwood Institute 2600 N. Military Trail West Palm Beach, Florida	Ms. Diane Charloff 6776 Paulmar Drive Lantana, FL 33462 H: (407) 586-0850 O: (407) 746-2120

PRODUCTIVITY IMPROVEMENT WORKSHOP

Following is a brief description of the workshop along with the entrance requirements. If you qualify and wish to reserve a place in this workshop, please fill out and return the preliminary application below at least six months prior to workshop date. If you are not eligible for the workshop to which you apply, you must reapply for a future workshop.

Workshop Description

Students will learn innovative techniques essential to improved productivity when applied in profit and non-profit organizations. The workshop will emphasize a set of practical operating guides that can lead to an increase in productivity through planning, evaluating, and motivating. Specific techniques will be addressed that can be incorporated into formal efforts of productivity improvement in any organizational environment. Students will learn how to conduct productivity audits and make productivity-effectiveness analyses. Students will apply practical solutions to existing productivity problems.

Entrance Requirements

Students are expected to have appropriate graduate preparation in economics, accounting, human behavior, statistics, and human resource management. They are expected to be able to apply the principles of scientific management, human relations concepts, and systems theory.

Prerequisite: All coursework (twelve courses) must be completed.

Students must have received full admission at the time of application.

Name: _____

Social Security # _____

Address: _____

Return to:

Dr. Charles Blackwell
Nova University
3301 College Avenue
Ft. Lauderdale, FL 33314

Phone: (H) _____

Number of Courses Completed: _____

(O) _____

Degree : _____

Dates: January 9 - 13, 1989
January 23 - 27, 1989
April 17 - 21, 1989
April 24 - 28, 1989

July 17 - 21, 1989
July 24 - 28, 1989

Note: If you have not received full admission to your program, your application will be returned to you. There will be no exceptions to this rule.

A NEW ELECTIVE

CONTEMPORARY ISSUES IN MANAGEMENT

A New Elective That Addresses The Latest Issues In Management,
Using National Video Conferences That Bring Experts To You.

GMP 5190 CONTEMPORARY ISSUES IN MANAGEMENT

Offered In A Special Seminar Format (5-9 PM)
January 4, 18; February 1, 15; March 1, 15

GMP 5190 Contemporary Issues in Management (EL) 3 cr. - This course will address those content areas that are of current importance to managers in public and private organizations. Students will be able to choose the topics they will study from among such content as leadership, corporate wellness, entrepreneuring, the changing workforce, corporate culture, managing change, service economy and the changing workforce. Prerequisite: GMP 5012 or GMP 5540.

REGISTER NOW!

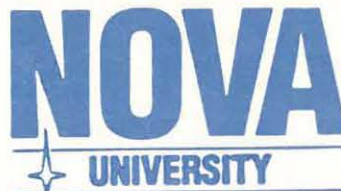
Name: _____

Address: _____

Social Security # _____

Phone: (H) _____

(O) _____



Return to:
Dr. Charles Blackwell
Nova University
3301 College Avenue
Ft. Lauderdale, FL 33314

FOR MASTER'S DEGREE STUDENTS

Strategic Planning and Change

A New Elective That Will Enhance Your Capacity To Be A Successful
Professional Or Executive.

GMP 5191 STRATEGIC PLANNING AND CHANGE

Offered In Seminar Format (Monday Through Thursday)
That Will Be Held On Campus May 22-25, 1989

GMP 5191 Strategic Planning and Change (EL) 3 cr.—This course emphasizes the principles that managers and professionals utilize to implement the practical aspects of planning and change. The content and process of strategic planning will address mission formulation, building a business model, performance auditing, gap analysis, contingency planning, and plan integration. Also included will be change processes, overcoming resistance to change, change planning, and change management.

REGISTER NOW!

Name: _____

Address: _____

Social Security # _____

Phone: (H) _____

(O) _____

Dates: May 22 - May 25, 1989



Return to:
Dr. Charles Blackwell
Nova University
3301 College Avenue
Ft. Lauderdale, FL 33314

Enrollment is limited to 24 students. Tuition: **\$660.00 plus \$20.00 registration fee.** Registration fee waived for Nova students registered for other classes.

A NEW ELECTIVE

Creativity in Business

An Elective That Will Enhance Your Capacity To Be A Successful
Professional Or Executive

GMP 5195 CREATIVITY IN BUSINESS

Offered in Seminar Format (Monday through Thursday)
That Will Be Held on Campus

February 27 - March 2, 1989

GMP 5195 Creativity in Business (EL) 3 cr. -This course will address the tools and techniques that individuals might utilize to increase their creative capacity and its application to the world of work. In addition, the efforts of creative business leaders such as Steve Jobs and Charles Schwab will be considered. The use of intuition, as supported by research findings, will be studied in relation to impact on individual and corporate success.

REGISTER NOW!

Name: _____

Address: _____

Social Security # _____

Phone: (H) _____

(O) _____

Dates: February 27 - March 2, 1989



Return to:
Dr. Charles Blackwell
Nova University
3301 College Avenue
Ft. Lauderdale, FL 33314

Enrollment is limited to 24 students. Tuition: **\$660.00 plus \$20.00 registration fee.** Registration fee waived for Nova students registered for other classes.